

Appendix C: Reports of Disasters

BUILDING PROBLEMS AND/OR DISASTER RECOVERY REPORT (continued)

IV. FOLLOW-UP

Action taken: _____

Date disaster area cleaned: _____ By Whom: _____

Date returned to shelves: _____

Short narrative of disaster and subsequent recovery:

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

Has this area been the site of previous problems? _____

If so, most recent date: _____

V. BUDGET

Staff hours: _____

Supplies: _____